

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

**MARCH 28, 2022**

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub, Sutton, and Steinburg, were present, the Clerk of the Board Tiana Rowland and Deputy Clerk of the Board Erika Guerrero were present. County Administrator James Barker and Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:28 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM The Board Met with Code Enforcement Officer Lance Merz.**

A. Update to the Board on code enforcement case at Larch, the location has been cited for animal control issues for cruelty the property owner has stated it is a tenant issue and was attempting to address the issue. However the cleanup of the property still has not been addressed, the property owner stated the eviction moratorium has delayed the process. The Health District has been notified of the issue at 652 south larch East Wenatchee, WA. The Board would like to speak with the Prosecuting Attorney regarding the adjudication process. Further discussion on the process for a warrant of abatement.

**III. 09:04 AM The Board Met with Sheriff Kevin Morris.**

- A. Review of overtime and budget expenses, update on new hire will be attending academy this next month.
- B. Discussion held on the code enforcement cases currently being processed by the Sheriff's Office, update regarding Spring Canyon attempts to contact and locate the individual. The Sheriff's Office was unable to be locate the individual as they currently have warrants. The Deputy attempted to make contact 5 times. The individual has since been booked in to Chelan County Regional Jail, Deputy Black and Code Enforcement Officer made contact and will follow up regarding compliance once released.
- C. Monthly report provided, the CCRJ is willing to provide court transport and video conferencing for court attendance. Update provided on the tactical range.
- D. Overview of the Columbia River Drug Task Force Interlocal Agreement updates, expanding the scope and responsibilities for the other agencies, no changes for Douglas County.

**IV. 9:30 AM The Board Met with Auditor Thad Duvall and Chief Financial Officer Karen Goodwin for a Monthly Report.**

- A. Statement of expenditures compared to budget. Request for ARPA funding meeting next month to discuss the revenue back fill funds as the annual reporting is due the end of April.
- B. Review of the projected budget and revenue source for the NCW Fair, the Board would like to have the funds for the removal of the Den structure to come from the Building Maintenance fund. The anticipated removal of asbestos is \$16,000. The Board would like to use the Building Maintenance fund for the repainting of the concession buildings at the Fairgrounds.

## MARCH 28, 2022 CONTINUED

### V. 10:00 AM Constituent Meeting Memorial Plaque in the Plaza.

A. Dr. Ed Farrar passed away this on the 8<sup>th</sup> of March, and he was a dedicated rider and physician with Confluence health. The plaza has several brick pavers, the request is to remove one of the bricks and replace it with a granite memorial plaque.

### VI. 10:08 AM The Board Met with Administrator Jim Barker.

#### 1. Staff Report

Administrator

#### Jim Barker, Administrator:

A. Commissioner Steinburg updated the Board on the purchase of the property north of the Transportation Land Services Building, the offer was made at \$633,000. The property owners are reviewing the title and will respond this week. The Board would like to utilize the Governmental Assistance Funds for the purchase or REET funds.

B. Update to the Board on the Office of Public Defense compensation package, the letter of offer is prepared and ready to be sent with an offer of April 18<sup>th</sup> this position will be direct report to the Board of Commissioners.

### VII. 10:30 AM The Board held a Work Session on the Following Items.

#### Transportation: Aaron Simmons

A. Review of the 2021 County Road Administration Board Digital Submittal Certifications, the report is an annual filing, review of action items for Chairman signature tomorrow. The annual municipal stormwater permit report is currently underway.

B. Douglas County Sand Pit easement for the Microsoft Intermountain Infrastructure Group, an alternate option would be to Boundary Line Adjust the section to Vickery and request the easement through a 3<sup>rd</sup> party. Or a condition of the easement would be a bond with Martin Davy for access easement through county property due to the conditions of the previous easement not being met and the later revocation of the easement.

### VIII. 11:10 AM The Board Held an Administrative Work Session.

A. Commissioner Straub provided an update as to the City of East Wenatchee's Annexation meeting, the city is requesting if the county would prefer a joint meeting or individual meetings regarding the annexation. The Board is in agreement to have the joint meeting.

B. Discussion held on the letter of support to the Chelan County PUD for the Confluence Project for the use of the Horan Preserve site in the development of roadway continuity, the Board at this time is not moving forward with a letter of support, as the project primarily benefits the City of Wenatchee and provides no support for Douglas County.

C. Overview with the Clerk the Legislative House Bill 1329 impacts for the county related to the Open Public Meeting Act.

D. Review of the Chelan Douglas Board of Health applicants for appointment to the Board, review of the category's for appointment. The categories for appointment are as follows: Health Care Provider, Community Stakeholder, and Consumer of Public Health Services.

At 11:45 AM the Board recessed to meet again at 1:30 PM in a joint meeting with Chelan County Board of Commissioner at the Douglas County Public Services Building.

**MARCH 28, 2022 CONTINUED**

**IX. 1:30 PM The Board Met with Chelan County Board of Commissioners.**

A. The purpose of the meeting today is to appoint 5 none elected members to the Chelan Douglas County Board of Health.

B. Commissioner Overbay provided an overview of the Board of Health application review process, there were 34 applications received, 10 candidates were interviewed through the Chelan Douglas Health District. There are 5 positions being appointed during the meeting today, a consensus vote is necessary for appointment to the Board.

**C. Douglas County candidates are as follows-**

Health Care Provider: Dr. Bindu Nayak Position 8 December 31, 2025; Marissa Smith Position 7 December 21, 2023-Alternate Michael Peterson, Position 7; Kristen Hosey, Position 8.

Community Stakeholder: Alma Chacon, Position 9 Term December 2023; Bill Sullivan, Position 10 Term December 31, 2025-Alternate Daniel Moody, Position 10; Carin Smith, Position 9.

Consumer of Public Health: Joseph Hunter, Position 11 Term December 31, 2024; Alternate-Maria Hansen, Position 11.

**Motion:**

The Board of Douglas County Commissioners will defer action until tomorrow March 29<sup>th</sup> at the Douglas County seat.

**Chelan County candidates are as follows-**

Health Care Provider: Dr. Bindu Nayak, Marissa Smith

Community Stakeholder: Alma Chacon, Bill Sullivan

Consumer of Public Health: Joseph Hunter

At 1:57 PM both County Boards of Commissioners recessed to meet again during their respective session times and places Tuesday morning, March 29, 2022.

**MARCH 29, 2022**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Commissioners' Chamber in Waterville, Washington. Commissioners Straub, Sutton and Steinburg, were present, the Clerk of the Board Tiana Rowland and Deputy Clerk of the Board Erika Guerrero were present. County Administrator James Barker and Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:33 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Review and approval of the Administrator's Decisions and Directives from 2.21.22, as well as the Public Records Request.

**MARCH 29, 2022 CONTINUED**

B. Discussion held on the locking of Blue Grade Road, an application of 20 lot 20 acre segregation by Mr. Corning with access to the parcels off Blue Grade Road has been submitted.

C. The Lion’s Den abatement bids will be occurring later this week.

D. The Solid Waste Director will be meeting with the Board on Monday to discuss the Hazardous Waste Event and options for alternate locations, limiting materials, and frequency of events.

E. Discussion held on zoning within the UGA for pumpkin patch cover crop across from Grant Road. The zoning within this area does not allow for this type of activity at this time, however the Board would like to explore alternative options to see if it can be done.

F. The parcel off Northwest Cascade intended for the development of a roundabout; Rent me Storage via Mr. Mitch Nelson has requested to purchase and boundary line adjust for ingress and egress in to the Rent me Storage. The Board is in agreement not to allow for the parcel is necessary for roadway continuity and stormwater retention.

G. Discussion held on setting a staff work session regarding the annexation for the City of Rock Island.

**2. Personnel**

**Administrator**

**Jim Barker, Administrator:**

- A. The Board approved the following Payroll Change notices: Sharina Weber, Elections Coordinator; Kaionni Deshazer, Recording/Licensing Clerk; Jolene Simonson, Deputy Clerk; Carlee Murphy, Receptionist/Office Assistant; Rebecca Rinke, Warrant Deputy; Casey Daling, First Deputy.
- B. Approved Letter of Offer Public Defense Administrator.

**1) City of East Wenatchee Lease Agreement**

**Coroner’s Office**

**Motion:**

Commissioner Steinburg moved to approve the lease agreement with the City of East Wenatchee for use of the Simon Street police station for the Coroner’s office space; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

**III. 9:00 AM The Board Met with Douglas County PUD Commissioner Aaron Viebrock & General Manager Gary Ivory**

A. The clean energy transformation act, has caused significant changes for utility districts, the energy demand has gone up while supply has decreased in other areas. The PUD is working to reconstruct the Wells Dam, they are also working on developing the Hydrogen electric plant in the Baker Flats area. Further discussion on the limited availability of transmitters and the potential impact to the housing development.

B. Capital project update, an additional transmission line will be added in the rock island area as well as bray’s landing additional lines will be developed.

MARCH 29, 2022 CONTINUED

IV. 09:30 AM Call for Executive Session RCW42.30.110(1)(G)

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Attendees: Commissioners Straub, and Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Clerk of the Board Tiana Rowland, County Auditor Thad Duvall, and Human Resource Officer Dayna Prewitt. At 9:30 AM Commissioner Straub called for an executive session pertaining to personnel for 25 minutes or until 9:55 AM. At 9:46 AM executive session ended with no action taken.

V. 9:47 AM The Board Met with Transportation Land Services.

**Aaron Simmons, County Engineer:**

- A. Update to the Board on run away truck on McNeil canyon, the truck was able to use the ramp and towed out of the rock pit.
- B. Discussion held on the hauler agreement for the Tenelco fertilizer trucks as there has been damage occurring on the roadway west of 172 road 3 NW the estimated cost is \$10,000 to repair the roadway.

1) Resolution Surcharge Fuel Charge

TLS 22-16

**Motion:**

Commissioner Sutton moved to approve resolution TLS 22-16 establishing a fuel surcharge for the Douglas County Transportation ER&R Rental Services; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

2) Title VI Accomplishments and Goals Report

WSDOT

- a. Project area vicinity map.

3) Chapter 28 Title VI Program Approval

Federally Funded Projects

4) Title VI Non-Discrimination Assurance Approval

DOT Order No. 1050.2A

5) 2021 RAP Certification of Diversion of Road Fund Expenditures for Traffic Law Enforcement

VI. 09:49 AM Call for Executive Session RCW42.30.110(1)(G)

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Attendees: Commissioners Straub, and Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Clerk of the Board Tiana Rowland, County Engineer Aaron Simmons; Interim Land Services Director Perry Huston. At 9:49 AM Commissioner Straub called for an executive session pertaining to personnel for 10 minutes or until 9:59 AM. At 9:52 AM executive session ended with no action taken.

**Perry Huston, Interim Land Services Director:**

- A. Review of the EFSEC response with minor amendments the Board approves of comments from the County.
- B. Overview of the Rocky Pond request for additional land to be incorporated in to an alternate use.

**MARCH 29, 2022 CONTINUED**

C. Further discussion held on land designation and de-designation process.

**VII. 10:06 AM The Board Met with Dale Whaley WSU Extension**

A. The Noxious weed State weed board in conjunction with the Department of Agriculture has partnered to provide funding for the conduction of survey of weeds within Douglas County. Overview of the weeds intended to be surveyed.

**VIII. 10:30 AM The Board Met with Prosecuting Attorney Gordon Edgar**

A. Review of the code compliance adjudication process with the court. Further discussion held on developing an abatement process for the county to address hazardous issue immediately.

**IX. 10:50 AM The Board Held an Administrative Work Session.**

- A. Review outstanding projects and schedule for following week.
- B. Review of the NCW Fair projects.
- C. County Administrator provided historic overview of the land acquisition of the 140 19<sup>th</sup> street facility.

**1) Purchase and Sale Agreement 144 & 146 19<sup>th</sup> Street**

**Motion:**

Commissioner Steinburg moved to approve the purchase and sale agreement for parcels 40000000804 & 40000000805; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

**2) Interlocal Agreement Columbia River Drug Task Force**

**Motion:**

Commissioner Sutton moved to approve the interlocal agreement for the Columbia River Drug Task Force; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**X. 11:20 AM Consent Agenda:**

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**1) Notice of Public Hearing-Legislative and Congressional Boundaries CE 22-16A**  
*Set for Tuesday, April 12, 2022 at 10:00 AM at the Douglas County Courthouse*

**2) Amending Douglas County Personnel Policy- Recruitment CE 22-23**

**3) Issuance of County Credit Card Deputy Christian Da Silva Jr.**

**4) Credit Limit Increase Management Information Systems**

**5) Resolution of Appointment NCW Library-Ferry County 2022-05**

**6) Approved Fair Contracts:**

- a. Austin Herrick Far Facilities

MARCH 29, 2022 CONTINUED

7) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00355383-00355457	\$436,826.75
2.	ACH	80007312	\$4,536.00

8) Approved Special Voucher Run

		Check Numbers	Total Amount
1.	Vouchers	00355480	\$6,768.00

\*Signature authorization delegated to the Clerk of the Board of approval by phone.

\*\*6.7.22 Auditor's office provided the updated check register number for the special check run.

With no further business, the Board of County Commissioners adjourned at 11:50 AM to meet again on Wednesday, March 30, 2022 at the Douglas County Courthouse, Waterville, Washington.

MARCH 30, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 4, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON




  
\_\_\_\_\_  
Marc S. Straub Chair

  
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Dan Sutton Vice-Chair

  
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Kyle Steinburg Member

ATTEST:

  
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Tiana Rowland, Clerk of the Board