

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 29, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub, Sutton, Steinburg, and the Clerk of the Board Tiana Rowland were present. County Administrators County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:29 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM Public Comments.**

A. No public present and no written comments were received.

**III. 08:31 AM The Board Met with Senator Brad Hawkins.**

A. Introduction of the concept of developing a regional aquatic center for the community. The proposed site location for development would be the Wenatchi Landing area. Work has been done with the City of Wenatchee to remodel the Wenatchee pool, the grant funding was to refurbish the pool bottom to mitigate leaking, the bids received were exponentially higher than anticipated, the city will need to make a decision on remodeling. Discussion held on the aquatic center facility development, Senator Hawkins proposed establishing a metropolitan parks district however this is already in existence, the public facilities statue may be an alternate option. Senator Hawkins is looking to develop new legislation to allow for regional governments to consolidate resources and develop a 1/10<sup>th</sup> sales tax for a regional economic development driver for an event or facility center. This would establish a new Governing Board from the counties and cities who would be responsible for the direction of development for the aquatic center. Senator Hawkins believed development of the aquatic center at the Wenatchi Landing area could reignite the Regional Port's interest in the area.

B. Commissioner Steinburg raised concerns regarding the development of self-sustaining facility and event sport center complex, promoting more economic growth and development. Commissioner Steinburg would also like the establishment of the regional center to occur by joint vote of both counties rather than populace base. Both Commissioner Straub and Steinburg raised concerns regarding not wanting to compete with private enterprise in developing a waterslide that could impact similar businesses like Slidewaters. The need for infrastructure will be vital to the success for the project.

C. Senator Hawkins provided insight that the revenue stream would be similar to that of LINK Transit's 1/10<sup>th</sup> sales tax initiative.

D. Douglas County will participate in the September 15<sup>th</sup> regional discussion with Senator Hawkins, the cities, counties, and Regional Port Authority to discuss options and infrastructure needs.

**AUGUST 30, 2022 CONTINUED**

**IV. 09:30 AM The Board Held Executive Session RCW(42.30.110)(1)(G) Personnel**  
A. Interview held for the Economic Development Director Position.

**V. 10:00 AM The Board Held Executive Session RCW(42.30.110)(1)(G) Personnel**  
A. Interview held for the Economic Development Director Position.

**VI. 10:30 AM The Board Held Executive Session RCW(42.30.110)(1)(G) Personnel**  
A. Interview held for the Economic Development Director Position.

**VII. 11:16 AM The Board Met with GIS Analyst Amanda Taub.**  
A. The early registration time has passes for the out of state travel request to attend the International GIS Conference. The goal for the training is to develop the knowledge to limit the County's requirement to hire consultants as the software and file naming for GIS services will be changing within the next 3 years.

**VIII. 11:24 AM The Board Met with Juvenile Court Administrator Jack Murphy.**  
A. Update to the Board on the Court Appointed Special Advocate (CASA) program, the Administrative Office of the Courts (AOC) will be increasing the CASA program funding for Douglas County from \$21,000 to \$40,000 for next year.  
B. Martin Hall's preliminary budget was discussed at the Board meeting last week, the proposed rate increase was presented, Douglas County's portion would increase from \$175 to \$195 in 2023.

**IX. 11:37 AM The Board Met With Accounting Manager Phil Young.**  
A. The automatic fee schedule increase states, rate increases above 5% requires Board of Commissioners authorization, outline of the proposed rate increase at 5% as well as 8%. The Board is in agreement for the increase at 8% as long as the deliverable services match the payment.

With no further business, the Board Chairman called to recess the meeting at 11:20 AM, and will resume again on Tuesday, August 30, 2022 at the Douglas County Commissioners Chamber Waterville, Washington.

**AUGUST 30, 2022**

The Board of County Commissioners met in regular session at the Douglas County Commissioners' Chamber Waterville, Washington. Commissioners Straub, Sutton and Steinburg, the Clerk of the Board Tiana Rowland and Deputy Clerk of the Board Erika Guerrero were present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM Public Comments.**

A. No public present and no written comments were received.

**III. 08:31 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Update to the Board on site visit at the Fairgrounds, and further inspection of the horse arena. Upon inspection there was no damage to the internal arena barrier. The information provided from participants and witnesses, was that the issue occurred due to jockey error and the facilities and grounds did not cause the damage.

B. Discussion held on the vacancy for the Boundary Review Board, Commissioner Straub has spoken with a potential applicant and will follow up regarding completing their application. Further discussion on the invocation of jurisdiction with the City of Rock Island as there are several areas located within the UGA that the City did not include in their proposed annexation that should fall under the City's jurisdictions.

C. Discussion held on the Economic Development Director position.

D. Approval of relocation voucher for the Deputy Attorney for the Office of Public Defense.

**1) Armed Security Services for Douglas County Courthouse**

**Pacific Security**

**Motion:**

Commission Sutton moved to approve the contract with Pacific Security for armed guard services for one year, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**2. Personnel**

**Administrator**

**Jim Barker, Administrator:**

A. The Board provided the following Payroll Change Notices: Temporary Fair Workers- Aiden Heath, Andrew Polond, August Polond, Nolan Lang, Jordan Burke.

B. The Board approved the following out of state travel requests: Margaret Viebrock, WSU Extension- National Extension Association of Family & Consumer Science Conference in Raleigh, NC; Amanda Taub-GIS-Pro Conference in Boise, ID.

**AUGUST 31, 2022 CONTINUED**

C. The Board approved the following Relocation Expense Voucher: Charles Rogalinski, Office of Public Defense in the amount of \$4,321.94.

**IV. 09:00 AM Public Hearing**

**Resolution TLS 22-37A**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**Present**

**No Public Present**

**Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, Jim Barker**

**Staff Report, Interim Director of Land Services Perry Huston:**

Overview of the proposed Ordinance in the adoption of a new chapter with Douglas County Code 18.58 the Pangborn Industrial Service and Zoning Area.

**Public Comment:**

No public present.

Commissioner Straub closed the public comment portion of the public hearing.

**Motion:**

Commissioner Sutton made the motion to approve Ordinance TLS 22-11-37B, Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**V. 09:05 AM Call for Executive Session RCW42.30.110(1)(g)**

**Executive Session RCW(42.30.110)(1)(g):**

Attendees: Commissioners Straub, Sutton, and Steinburg, County Administrators Jim Barker and Jordyn Giulio, and Civil Prosecuting Attorney James Mitchell. At 9:05 AM Commissioner Straub called for an executive session pertaining to personnel until 9:25 AM or 20 minutes, at 9:25 AM Chairman Straub called to end executive session with no action taken.

**VI. 09:30 AM The Board Met with Transportation Land Services.**

**Justin Roozen, Environmental Programs Manager:**

A. Overview of the Farm to Market route for Road J.5 the project is an arterial road and will be reconstructed as the surface condition has degraded significantly.

**AUGUST 31, 2022 CONTINUED**

**1) Notice of Hearing: Road Vacation**

**Resolution TLS 22-45A**

**Motion:**

Commissioner Sutton moved to approve Resolution TLS 22-45A the Notice of Hearing to consider the petition for Road Vacation for a Portion of Catalina Drive. The Hearing is *set for Tuesday, September 27, 2022, at 9:00 AM in the Douglas County Courthouse*; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**2) Rural Arterial Program Final Prospectus**

**Pearl Hill Road**

**Motion:**

Commissioner Sutton moved to approve the Rural Arterial Program Final Prospectus for Pearl Hill Road; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**3) Rural Arterial Program Final Prospectus**

**Road J.5 NW**

**Motion:**

Commissioner Sutton moved to approve the Rural Arterial Program Final Prospectus for Road J.5 NW; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**4) Notice of Hearing**

**Resolution TLS 22-46A**

**Motion:**

Commissioner Steinburg moved to approve Resolution TLS 22-46A the Notice of Hearing to Consider Amendments to Douglas County Code 12.28.030, Bridge Weight Restrictions. The Hearing is *set for Tuesday, September 13, 2022, at 9:00 AM in the Douglas County Courthouse*; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**5) Notice of Hearing**

**Resolution TLS 22-47A**

**Motion:**

Commissioner Steinburg moved to approve Resolution TLS 22-47A the Notice of Hearing for an Application for Franchise Agreement-Private Irrigation System for Cosme Hernandez, The Nile Home Owners Association. Hearing *set for Tuesday, September 27, 2022, at 9:15 AM in the Douglas County Courthouse*; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**6) Notice of Hearing**

**Resolution TLS 22-48A**

**Motion:**

Commissioner Steinburg moved to approve Resolution TLS 22-48A the Notice of Hearing for an Application for Franchise Agreement-Irrigation for George Batterman. Hearing *set for Tuesday, September 27, 2022, at 9:30 AM in the Douglas County Courthouse*; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**AUGUST 31, 2022 CONTINUED**

**Perry Huston, Interim Land Services Director:**

- A. Discussion held with the Board on the Baylink Fiber optic project within the County, there will be a withdrawal of the determination of non-significance and reissue the agreed upon mitigation determination within the Shoreline areas.
- B. Staffing update provided.

**VII. 09:57 AM The Board Met with Mat Lyons From TREAD.**

- A. Overview of the program services provided through TREAD.
- B. The Washington State Recreational Conservation Organization has provided a call for grant funding for projects that support recreational planning within the County. Request for County support in being lead agency however TREAD would be responsible for the planning and application of funding for the grant to develop a project proposal in Douglas County. The current grant has a zero match for the program.
- C. Request for Douglas County to participate in TREAD's Interagency MOU for Recreational Opportunities on Public Land, the Board will take action the following week.

**VIII. 10:23 AM The Board Met with Chelan Douglas Developmental Disabilities Director Tamara Burns**

- A. Overview of the service provider contracts. As well as the businesses providing support for Chelan Douglas Developmental Disabilities Program.

**1) Approved Service Provider Contract Extension:**

- |   |                                |
|---|--------------------------------|
| a. Elmview                                      | Contract No. 2022-2023-02      |
| b. Mission Vista                                | Contract No. 2022-04           |
| c. Tierra                                       | Contract No. 2022-05           |
| d. Goodwill Industries of the Columbia Inc.     | Contract No. 2022-03           |
| e. Northwest Center Provisional Contract-       | Individual Employment Contract |
| f. Ambitions of Washington Provisional Contract | 2022                           |

**Motion:**

Commissioner Steinburg moved to approve Services Provider Contract Extensions and Provider Provisional Contracts as presented; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**IX. 10:40 AM The Board Held an Administrative Work Session.**

- A. Discussion held on protocol establishment for if the security guard is called away from the screening station, to lock the entry doors until they return to their post. The Board would like to have additional signage for single point of entry.
- B. Prosecuting Attorney Gordon Edgar joined session to provide the Board an update regarding budgetary authority for the Superior Court Judge.
- C. The Board would like to have a wrap up report on the NCW Fair, additional transport on senior citizen day from the parking lot to the community hall, as well as sun shades for the outdoor vendors and goat show arena. The Paradise carnival may not be returning to the Fair.

**AUGUST 31, 2022 CONTINUED**

**X. 11:30 AM Consent Agenda:**

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

- 1) **Approved Special Occasion Event License #091367** **Jazmin Sanchez**
  
- 2) **ARPA Funding Request: \$1,624.50 -Radio communication** **Rancom**
  
- 3) **Memorandum: Credit Limit Increase** **Sheriff's Office**
  
- 4) **Appointing Ron Erdman to Veterans Advisory Board** **CE 22-41**  
*Held over until 9.6.22*
  
- 5) **Correspondence Notice of Intent to Award and Bid Denial** **CE 22-33A A&E Services**

**6) Approved Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00359769-00359836</b>	<b>\$381,140.88</b>
<b>2.</b>	<b>ACH</b>	<b>80007781</b>	<b>\$296.29</b>

With no further business, the Board of County Commissioners recessed at 11:50 AM to meet again on Wednesday, August 31, 2022 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 31, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, September 6, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Marc S. Straub Chair

  
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Dan Sutton Vice-Chair

  
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Kyle Steinburg Member

ATTEST:



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Tiana Rowland, Clerk of the Board